



Ref. :

Date :

Action Taken Report against Feedback Analysis about College Infrastructure

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	<p>i) We have got less than 50% responses from all categories. 1266 students responded out of 2916 students regarding college infrastructure. We need more responses from students and have to encourage them to participate more for providing feedback responses.</p> <p>ii) Availability of books in the Central library, internet facility and reading room facility should be enhanced, Though over 60% respondents are highly satisfied in this regard but rest are moderately or not satisfied.</p> <p>iii) Adequate Clean and Clear toilet facility for both male and female students should be provided, 24.4% of student respondent are not satisfied.</p> <p>iv) There is a need to enhance the facility of photocopy centre and cheap store within the college campus. 14.7% respondents expressed dissatisfaction in this regard.</p> <p>v) There is a need to provide more opportunities for sports and games.</p>	<p>i) In order to motivate most of the students for participating in this regular feedback collection and analysis system, each departmental Head and all faculty members are informed and advised to take cordial initiatives. It is suggested that the existing students' WhatsApp groups can be used extensively to motivate students in this regard.</p> <p>ii) We have a working plan for shifting our library to a new spacious building. Almost all works have been finished except some electrical works, within few months we can complete the whole project where the internet and reading room facility will obviously be improved. College authority has recently purchased books for several departments.</p> <p>iii) Most of the toilets are renovated, adequate water supply and regular cleaning has been ensured. Special toilet for specially abled students has been constructed. To maintain the basic needs of clean toilet, special staffs have been engaged. To fulfil the need of sufficient water supply several water purifier machines have been installed/repared. To help our girl students in their special days a sanitary napkin vending machine has been installed adjacent to girls' common room and Sanitary napkins Incinerator has been installed in girl's toilet.</p> <p>iv). Authority has a plan to install advanced photocopy machines and engage more staffs in the centre.</p> <p>v) College authority has recently signed a memorandum of understanding with the adjacent Government School to use college adjacent playground on regular basis. Indoor games have also been encouraged.</p>

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<p>Teacher</p>	<p>For this academic year teachers' feedbacks have been qualitatively improved for most of the parameters comparing the previous year, Still then College authority has given more emphasis for following key points</p> <p>i) College infrastructure such as teachers room, class rooms, reading rooms, laboratory , rest rooms and toilet should be improved both in number and quality.</p> <p>ii) It will be better to improve suitability of syllabus, applicability of course content and academic flexibility of curriculum.</p> <p>iii) More advanced techniques of teaching learning should be applied.</p>	<p>i) A new college building is almost ready to operate. Then more spaces will be available for all types of facilities-such as classrooms, toilets, restrooms, reading rooms etc.</p> <p>ii) UG curriculum is completely designed by our parent university. Teachers of each and every department have made proposals regarding curriculum improvement considering the present syllabus in detail and college authority has sent these proposals to University authority for consideration. Several Value added /Add on Courses have been conducted where special emphasis has been given to enhance suitability, applicability and academic flexibility of course content.</p> <p>iii) To apply advanced techniques for teaching learning college authority has taken several initiatives. Computers, lcd projectors, Smart boards, Projector Screen and other advanced ICT tools have been purchased. Initiative have been taken to improve the number of smart class rooms in the college and make more class rooms well equipped with modern technology as far as possible.</p>
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Alumni	<p>i) Alumni involvement in the development process of the college should be improved.</p> <p>ii) Alumni of the college expressed an average standard response regarding overall infrastructure of the college.</p> <p>iii) It is required to improve general environment of the department /college and attitude of the people.</p>	<p>i) All departments have been advised to form alumni WhatsApp groups. Departmental teachers are requested to maintain regular contacts with departmental alumni and to inspire them to join Alumni Association. A separate room has been assigned for alumni association in new library building so that association members can operate their activity smoothly from college campus.</p> <p>ii) College authority has planned to take frequent suggestions and to arrange regular meeting with alumni (specially members of alumni association). to get their suggestions regarding how to increase the overall performance of the college for the betterment of the student.</p> <p>iii) Several initiatives have been taken to make the overall environment completely student- friendly., cordial and comfortable and be available for individual student guidance within and outside the classroom as far as possible and required. Parent Teacher meeting, Mentor-Mentee meet, Psychological counselling, Slow-Advanced learner detection and consequent action taken, frequent Student Teacher meet, Tutorial Classes all are aimed at enriching students -teachers relationship and all round development of our students.</p>
Parent	<p>i) It is required to improve Parent teacher interaction for the all-round development of the students.</p> <p>ii) It will better to provide more academic guidance and counselling to students at the individual level.</p>	<p>i) Every department has been advised to conduct regular parent-teachers meeting and to collect detailed feedback from them.</p> <p>ii) College authority has taken important initiatives---</p> <p>a) Slow and Advanced learner detection and action taken</p> <p>b) Mentor-mentee meeting and counselling. iii) Conduct of tutorial classes in most of the departments in this regard.</p>

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Feedback Analysis and Action Taken Report

Department: Physics

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	Necessity to blend Conceptual entities with Experimental realization and appreciation for effective applications.	Constant initiative and encouragement have been imparted to the students for exhaustive procedural parameters along with continuous evaluation process.
	Implementation of the NEP and aspects of new Under-Graduate (UG) course curriculum. Additional drive for the students and their parents to inculcate new methods.	In consonance with the modified resolutions of the University certain combinations have been selected for the benefit of the students. Moreover, aspects like MDC, etc. are also being introduced.
	Exposure to Special efforts for the students with introduction to real-time problems in areas – Energy, Environment and Health.	Since Academic Session 2023-2024, there has been constant efforts to encourage the students to various Professional areas along with recent Research and Academic avenues.

Shattijis

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Feedback Analysis and Action Taken Report

Department: Botany

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	<p>Overall positive and satisfactory responses have been received, still better initiatives to enhance teaching quality and students' all-round developments further initiatives better demanding with respect to the following key points.</p> <p>1. Some practical topics of CBCS and NEP syllabus that need the hi-end instruments that are commonly used at research institutes and University laboratories.</p> <p>2. For complete coverage of syllabus with uniform spacing for some the curriculum during semester span.</p> <p>3. For higher regularities of classes due to class suspensions of different college events and or teachers' involvement in different committee based unavoidable activities.</p> <p>4. Improvement in audibility and clarity of some big classes and external noise.</p>	<p>Actions taken as per the resolutions of departmental meeting taken by the teachers</p> <p>1. Students were encouraged to participate to short term internship to other institutions providing the needs of the students. Also arrange visits to different laboratories that can satisfy the needs of Practical syllabus of CBCS and NEP.</p> <p>2. Regular monitoring will be done for the matter to solve. Monitoring also for the regular attendance of the students will be done frequently so that same topics may not be repeated for the absentee students.</p> <p>3. Faculty members will optimize different non-academic college duties without overlapping the class hours maintaining the class schedules and develop protocols for class rescheduling and timely communication to students to improve regularity of class.</p> <p>4. The existing sound systems will be improved along with installation of some new sound systems for big class rooms. Class rooms will be made more ambient for smooth running of different classes. Allotment of off-road class</p>

	<p>5. Demand for more interactive classes mitigating language communication problems of the students along with the shyness of many students for teachers' approachability.</p> <p>6. All-round assistance of the Laboratory Assistants of the Department along with the teachers during practical classes.</p> <p>7. Need to make the teaching learning process more enriched with the provision of inviting some renown experts. More use of different modern tool and technology based teaching methodologies along with the conventional methods.</p>	<p>rooms for big classes.</p> <p>5. Teachers will interact more from the level of the students to mitigate the language problem with special and individual care, and motivation inside as well as outside the class room.</p> <p>6. Laboratory assistants of the Department will increase their involvement to assist the students A to Z during practical classes in laboratory as well as in the field.</p> <p>7. Incorporation of interactive teaching methods like group discussions. problem solving activities. open discussions. debates, student-ed presentations. and peer review exercises, and utilization of flied-base study. Online video and platforms for interactive learning were suggested to make class room more interactive. Besides, experts from different fields of Botany will be invited as per the curriculum need.</p>
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Feedback Analysis and Action Taken Report

Department: **Philosophy**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	<p>It has been revealed that students have given satisfactory responses. They have responded well and maintained that they are satisfied with the academic and non-academic help from the departmental teachers. But, we, departmental teachers are ready to take initiatives to improve and enhance our teaching learning process.</p>	<p>Though students have given positive and satisfactory responses all the departmental teachers have taken the following resolution:</p> <ol style="list-style-type: none">1. All the teachers unanimously agreed that classes should be made more interactive. Teachers will engage students in group discussions, problem solving activities, and quizzes on specific topics of philosophy2. If any students need any sort of mentoring, academic or non-academic teachers will always be ready to help them.3. Students Seminars, Poster Competition, Wall Magazines, etc will be organised by the departments where the students will participate wholeheartedly.4. Value added courses have been organised so that apart from curriculum-based education students will be able to learn and participate in important and relevant topics. Such courses will also be organised in future.5. Special initiatives have been taken for slow learners to improve in their academic side. We have organised parents' teachers' meetings in order to inform about their wards. Departments have engaged their advanced learners to help slow learners academically. Curriculum related special lectures, tutorials, questions, answers sessions, etc have also been organised for the academic improvement of the department.

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Feedback Analysis and Action Taken Report

Department: **English**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	The analysis reveals and confirms that no immediate special action needs to be taken on the basis of their feedback, as the responses are overall positive and satisfactory.	The department has resolved to always remain sincerely vigilant in its endeavour to maintain the present position of quality and satisfaction. Special initiatives have been taken to make the departmental activities more improved, efficient and student friendly along with exploring innovative ways to make the classroom ambience interesting for the students. This is a unanimous resolution adopted by all faculties of the department. There is complete awareness and persistent endeavour among them, on the importance of enhancement of the overall quality of academic pursuit and environment of the department for the true benefit of students. The department also seeks to provide better quality teaching with optimum use of available learning resources.

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Feedback Analysis and Action Taken Report

Department: **SANSKRIT**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	Classes are taken regularly. However, slow learners feel that extra remedial classes would be helpful	All the teachers are informed to take initiatives regarding this issue. Extra classes and class tests are also being taken.
	Percentage of syllabus covered is satisfactory	Teachers are requested to arrange more syllabus-oriented talks and value-added courses.
	More Quiz competitions and cultural activities are required for overall improvement of students.	Measures are taken to arrange for these programs.

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Feedback Analysis and Action Taken Report

Feedback Session: 2023-2024

Department: BENGALI

Stakeholder	Analysis Key Points	Actions Taken
Student	<p>1. Teaching & Communication</p> <p>Strengths: A majority of students indicated that instructors clearly explained the course objectives and expectations (85% positive feedback). Most students found the teaching style engaging and effective (80% positive feedback). Communication of course materials was also highly rated (78% positive feedback).</p> <p>Areas for Improvement: A small percentage of students felt that the level of clarity in explaining complex topics could be improved (15% rated 1 or 2).</p>	<p>Enhanced Clarity in Teaching Complex Topics</p> <p>Action: Instructors will incorporate additional examples and step-by-step explanations for complex topics during lectures. Use of visual aids and interactive tools will be introduced to aid understanding. Follow-up discussion sessions to address specific student concerns</p> <p>Timeline: Effective immediately in the next semester.</p>
	<p>2. Student Engagement & Learning</p> <p>Strengths: A majority of students agreed that the instructor fostered a positive learning environment (85% positive feedback). The motivation to engage with course content and the encouragement for critical thinking were rated positively (80% and 75%, respectively).</p> <p>Areas for Improvement: A small percentage felt that more interactive class discussions or group activities could have enhanced the learning experience (14%).</p>	<p>Increase Student Interaction and Engagement</p> <p>Action: More interactive class activities, including group discussions and peer-reviewed presentations, will be incorporated into the syllabus. Introduce collaborative learning sessions where students can engage in debates or case studies based on literary works.</p> <p>Timeline: Implementation will begin in the next academic session.</p>
	<p>3. Overall Satisfaction</p> <p>Strengths: 88% of students expressed overall satisfaction with the teaching and learning experience. Most students would recommend the instructor to others (85% positive feedback).</p> <p>Areas for Improvement: A minor group (10%) raised concerns about the workload distribution.</p>	<p>Workload Management</p> <p>Action: A review of the semester workload will be conducted, and where necessary, adjustments will be made to ensure a balanced schedule.</p> <p>Timeline: Increase Student Interaction and Engagement: A review meeting will be held in the next faculty meeting, with changes applied starting next semester.</p>

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Feedback Analysis and Action Taken Report

Department: **Chemistry**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	The feedbacks submitted by the students of the department was overall satisfactory. The deficiency regarding some of the basic components required for classroom teaching was noted.	The concerned faculties were informed accordingly and are advised to take appropriate actions to improve the necessities of the students.

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Feedback Analysis and Action Taken Report

Department: Political Science

Feedback Session: 2023-2024

The feedback from college students indicates a high level of satisfaction with various aspects of their academic and extracurricular experience. Here's a detailed analysis based on the provided data and action taken report

Stakeholder	Analysis Key Points	Actions Taken
Students of the department	1. *Teaching-Learning Process*: - *Satisfaction Rate*: 85% - *Analysis*: A significant majority of students are satisfied with the teaching-learning process.	1.. Continued emphasis on effective teaching strategies and regular feedback mechanisms could further enhance this positive trend.
	2. *Learning Ambience*: - *Satisfaction Rate*: 80% - *Analysis*: An 80% satisfaction rate for the learning environment indicates a generally positive perception of the college's physical and academic atmosphere.	2.To address the 20% who are less satisfied, the department might consider improvements in facilities, such as better maintenance of study areas or enhanced campus infrastructure.
	3. *Co-Curricular Activities*: - *Satisfaction Rate*: 85% - *Analysis*: The high satisfaction with co-curricular activities (seminars, walk magazine, film screenings, youth parliament, debates, extempore competitions, etc.) shows that students value these opportunities for holistic development.	3.Expand Opportunities*: Explore additional co-curricular and extracurricular opportunities to cater to a broader range of student interests and needs
	4. *Library and Seminar Library Facilities*: - *Satisfaction Rate*: Majority of students - *Analysis*: The positive feedback regarding library facilities indicates that students find the resources, accessibility, and environment conducive to their academic work.	4.It is beneficial for the college to regularly update library resources and maintain the facilities to sustain and enhance student satisfaction

Overall, the feedback reflects a positive outlook on the college's offerings.

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Feedback Analysis and Action Taken Report

Department: **zoology**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	Some PG molecular biology, Genetics practical cannot be performed due to lack of instruments and fund.	College authority has been informed to take necessary action and to allot more fund for the department in the future.
	In order to make the teaching learning process more enriched, provision of inviting experts from other institutions should be increased.	Experts from different fields of Zoology will be invited to arrange classes, tutorial, seminar to run the department smoothly. Different skill enhancement-based VAC and add on courses will be arranged through our excursion, field studies and by inviting Experts from different institutes.
	It will be better if practical courses can be made more diversified, modern and collaborative.	Department will use the facilities of Drosophila culture, some advanced instrumental facilities from Lab of other universities, institutions so that students will be benefitted.
	Improvement of study material	1. Faculty members regularly try to use technology as an educational tool (study materials are delivered through use of topic-based videos which making the same more impressive, use of better graphics and visual media to engage students well. 2. Improvise Question-answer session, arrangement of quiz and students' seminar after completion of any topic. This will try to reach every student and ask for their doubts.

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Feedback Analysis and Action Taken Report

Department: **History**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	Students want more relevant and up dated course material. They expressed a need for examples and case studies to better understand the concepts being taught.	Teachers are informed regarding this and it was decided to use real life examples from recent materials such as collected contents from e-resources, recently published papers, books etc.
	Some students found the methods of teaching to be too conventional and requested interactive and collaborative approach. They also suggested the use of multimedia and technology to enhance the learning process.	In order to modernize the teaching technique and to increase the use of modern multimedia techniques department decided to use power point presentation. Teachers are motivated to conduct the classes in an interactive mode through group discussions, problem-solving activities, open discussions, debates, student-led presentations etc.
	Some students expressed a need for clearer communication from instructors regarding course expectations and assignments	It was decided by the teachers that the students will be encouraged to express their problems and communicate with teachers regarding their difficulty. At the same time, it has been decided that teachers will take initiatives to increase their availability and accessibility to students when and where required.
	It was noted that some students would like more support outside of the classroom, such as, online resources.	Teachers are requested to give outside classroom support to all students when ever needed.
	There were suggestions for more frequent feedback on assignments and exams to help students better understand their strengths and areas for improvement	It was decided in departmental meeting to take frequent class test, to conduct viva question answer session, open problem-solving sessions and to analyse the result in the classrooms.

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Feedback Analysis and Action Taken Report

Department: **GEOGRAPHY**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	Feedback reflects positive responses, especially on teaching methods and approachability.	To address these points, the following actions were agreed upon in the departmental meeting:
	Students suggested, timely syllabus coverage, and more interactive class sessions. Increased support in labs and additional co-curricular activities, were also requested to enhance engagement and hands-on learning.	1.Enhanced teacher-student interactions will be ensured through regular Q&A sessions to address any student concerns.
		2.Interactive learning should be introduced through group discussions, debates, and presentations.
		3.Teachers will monitor progress closely to ensure syllabus coverage.
		4.Lab support will be strengthened, with more co-curricular activities like quizzes, seminars, and cultural events to boost engagement and hands-on learning opportunities.

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Feedback Analysis and Action Taken Report

Department: **MATHEMATICS**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	Some of the lectures are too fast-paced, making it difficult to follow and take notes effectively.	Adjust lecture speed and provide more time for students to take notes and ask questions.
	There's limited interaction in some classes and some feels like a one-way teaching style.	Faculty members are advised to Introduce interactive elements such as quizzes, group discussions, and case studies.
	The course materials are not sufficient to cover the whole syllabus	Collaborate with faculty to review and update materials regularly.

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Feedback Analysis and Action Taken Report

Department: **Economics**

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	<p>Students remained more or less satisfied regarding most of the parameters of the teaching learning process. But it is the sincere intention of the Department to take several initiatives so that overall atmosphere of the department, specifically the teaching learning ambience can be more dynamic and enriched.</p>	<p>In this regard following actions have been taken</p> <p>i) Make classes more dynamic by audio visual short presentations on contemporary topic, encouraging discussions and making students conscious regarding contemporary world.</p> <p>ii) All teachers will remain utmost serious to complete the academic syllabus within due time and manner.</p> <p>iii) Experiential learning, Participatory learning, open and group discussions, problem-solving activities, debates, student-led presentations etc are encouraged to enhance dynamism among students.</p> <p>iv) There is complete consensus among teachers that individual student guidance will be provide to each and every student if needed, so that a complete student friendly atmosphere can be maintained.</p>

Signature
Principal
Barasat Govt. College
Principal
Barasat Govt. College
Govt. of West Bengal

Signature
Head of the department

Associate Professor & Head
Department of Economics
Barasat Govt. College

Feedback Analysis and Action Taken Report

Department: BENGALI

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	<p>1. Teaching & Communication</p> <p>Strengths: A majority of students indicated that instructors clearly explained the course objectives and expectations (85% positive feedback). Most students found the teaching style engaging and effective (80% positive feedback). Communication of course materials was also highly rated (78% positive feedback).</p> <p>Areas for Improvement: A small percentage of students felt that the level of clarity in explaining complex topics could be improved (15% rated 1 or 2).</p>	<p>Enhanced Clarity in Teaching Complex Topics</p> <p>Action: Instructors will incorporate additional examples and step-by-step explanations for complex topics during lectures. Use of visual aids and interactive tools will be introduced to aid understanding. Follow-up discussion sessions to address specific student concerns</p> <p>Timeline: Effective immediately in the next semester.</p>
	<p>2. Student Engagement & Learning</p> <p>Strengths: A majority of students agreed that the instructor fostered a positive learning environment (85% positive feedback). The motivation to engage with course content and the encouragement for critical thinking were rated positively (80% and 75%, respectively)</p> <p>Areas for Improvement: A small percentage felt that more interactive class discussions or group activities could have enhanced the learning experience</p>	<p>Increase Student Interaction and Engagement</p> <p>Action: More interactive class activities, including group discussions and peer-reviewed presentations, will be incorporated into the syllabus. Introduce collaborative learning sessions where students can engage in debates or case studies based on literary works.</p> <p>Timeline: Implementation will begin in the next academic session.</p>

S. P. Chatterjee

	(14%).	
	<p>3. Overall Satisfaction</p> <p>Strengths: 88% of students expressed overall satisfaction with the teaching and learning experience. Most students would recommend the instructor to others (85% positive feedback).</p> <p>Areas for Improvement: A minor group (10%) raised concerns about the workload distribution.</p>	<p>Workload Management</p> <p>Action: A review of the semester workload will be conducted, and where necessary, adjustments will be made to ensure a balanced schedule.</p> <p>Timeline: Increase Student Interaction and Engagement: A review meeting will be held in the next faculty meeting, with changes applied starting next semester.</p>



Signature

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Principal
Barasat Government Co.



Signature

Head of the department

Head
Dept of Bengali
Barasat Govt College

Feedback Analysis and Action Taken Report

Department: CHEMISTRY

Feedback Session: 2023-2024

Stakeholder	Analysis Key Points	Actions Taken
Student	The feedback submitted by the students of the department was overall satisfactory. The deficiency regarding some of the basic components required for class room teaching was noted.	The concerned faculties were informed accordingly and are advised to take appropriate actions to improve the necessities of the students.



Signature

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Barasat Govt. College

Principal
Barasat Government College



Signature

Head of the department
Associate Professor (W.B.E.S.)
& Head
Department of Chemistry
Barasat Govt. College